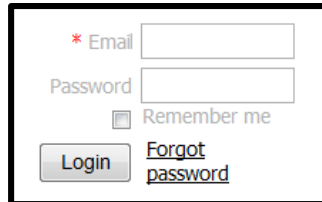


## Group Membership Instructions

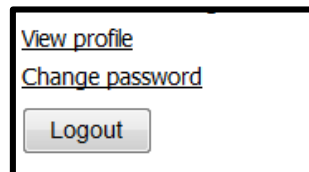
The group member who fills out the group membership application becomes the "administrator" for the group and will be able to add additional members, transfer memberships and renew the membership. Please make sure the administrator of the group is aware of the role.

1. The membership application form can be found under the "Join Us" menu, submenu "Group Membership Application".
2. The application will only be populated with the administrator information. When complete the administrator will receive an email with login information to the [astdsac.org](http://astdsac.org) website.



\* Email   
Password   
 Remember me  
 [Forgot password](#)

3. Once the payment is paid in full then the administrator will login to the website and click on view profile in the upper right hand corner.



[View profile](#)  
[Change password](#)

4. On the profile page, under the "Bundle summary" section click on "Add member".



Membership details		
Membership level	<b>Group Membership: 3 Members - \$150.00 (USD)</b> Bundle (up to 3 members) Subscription period: 1 year No recurring payments	<input type="button" value="Change membership level"/>
Membership status	<b>Active</b>	
Member since	22 Jun 2012	
Renewal due on	22 Jun 2013	<input type="button" value="Renew until 22 Jun 2014"/>

Bundle summary		
Bundle limit	3	
Used so far	1	

5. You will be routed to the application form for individual members, but only need to fill out minimal information for the group members.

**Note: You must include the Email address even though the field is not mandatory.**

6. The additional group members may login later to view their profiles and update with specific information if desired.

Questions or issues: email us at [office@atdla.org](mailto:office@atdla.org) or call the phone number on the home page.